

Ryburgh Memorial Hall & Playing Field Code of Conduct

1. Purpose

This Code of Conduct outlines the standards of behaviour expected from all volunteers to ensure a safe, respectful, and inclusive environment for everyone involved in our charity's work.

2. General Principles

Volunteers must:

- Act with integrity, honesty, and respect.
- Support the charity's mission, values, and goals.
- Treat all individuals with dignity, regardless of background, beliefs, or identity.
- Maintain confidentiality and respect privacy.

3. Professional Behaviour

Volunteers are expected to:

- Be punctual and reliable.
- Follow instructions and guidelines provided by staff or supervisors.
- Communicate clearly and respectfully.
- Avoid conflicts of interest and disclose any potential issues.

4. Health and Safety

Volunteers must:

- Comply with all health and safety procedures.
- Report any hazards, accidents, or unsafe behaviour immediately.
- Avoid engaging in any activity that could harm themselves or others.

5. Safeguarding

Volunteers must:

- Adhere to safeguarding policies, especially when working with children or vulnerable adults.
- Report any concerns or incidents to the designated safeguarding officer.

6. Use of Charity Resources

Volunteers must:

- Use charity resources responsibly and only for intended purposes.
- Avoid misuse of equipment, funds, or information.

7. Anti-Discrimination and Harassment

Volunteers must:

- Not engage in any form of discrimination, harassment, or bullying.
- Promote an inclusive and welcoming environment.

8. Social Media and Public Representation

Volunteers must:

- Represent the charity positively in public and online.
- Avoid posting inappropriate or harmful content related to the charity.

9. Disciplinary Action

Failure to comply with this Code of Conduct may result in:

- Verbal or written warnings.
- Suspension or termination of volunteer role.

10. Agreement

All volunteers must read, understand, and agree to abide by this Code of Conduct before beginning their role.